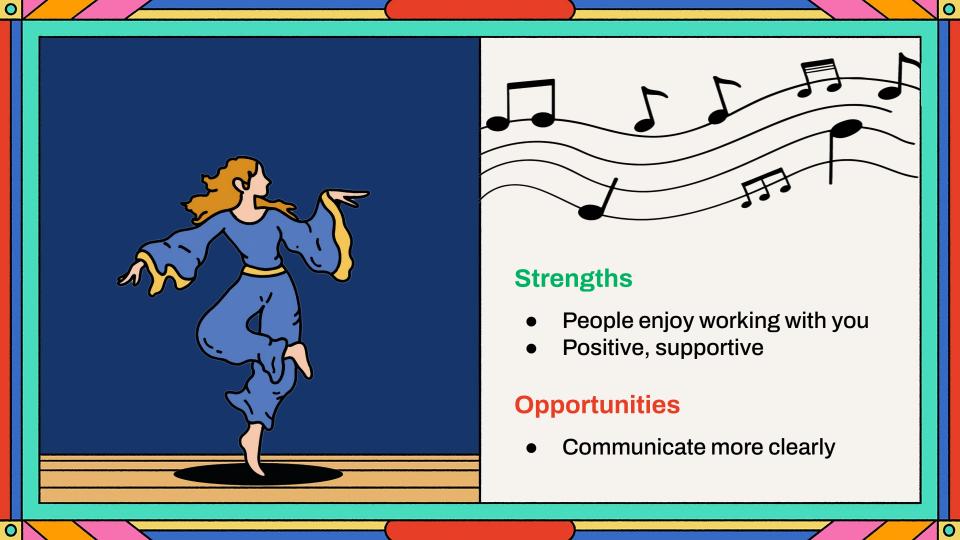


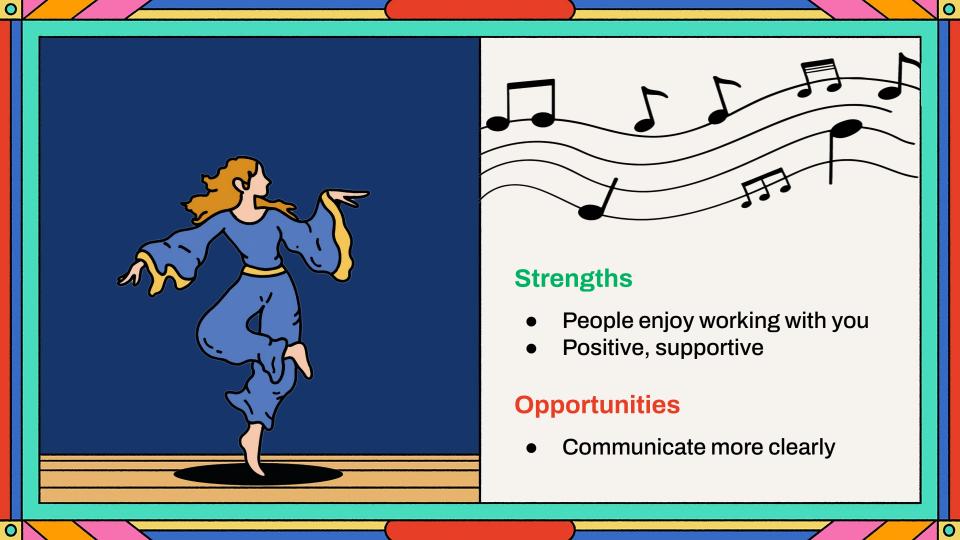


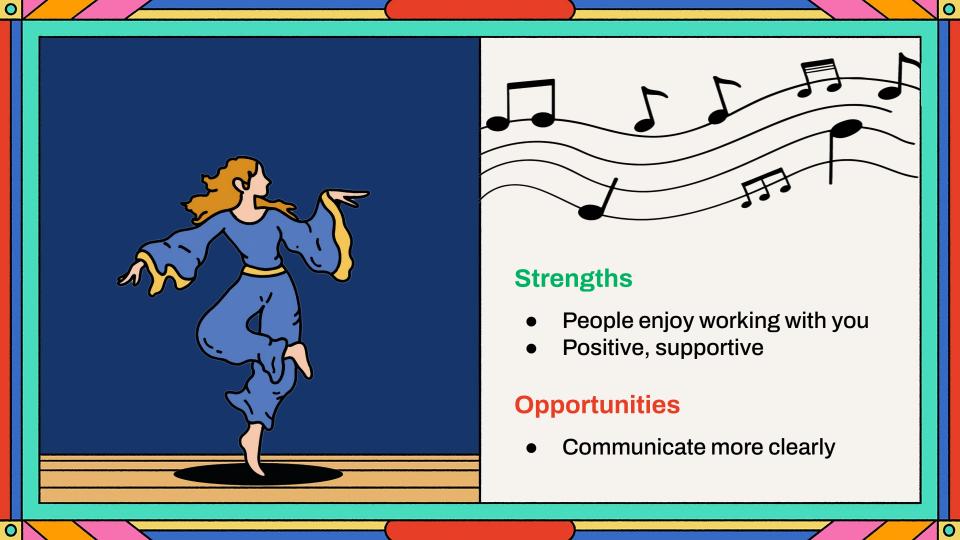
- 360 feedback with themes like...
 - Supportive and positive
 - Well-liked
 - Clearer communication
- Projects they've worked on
- General impression

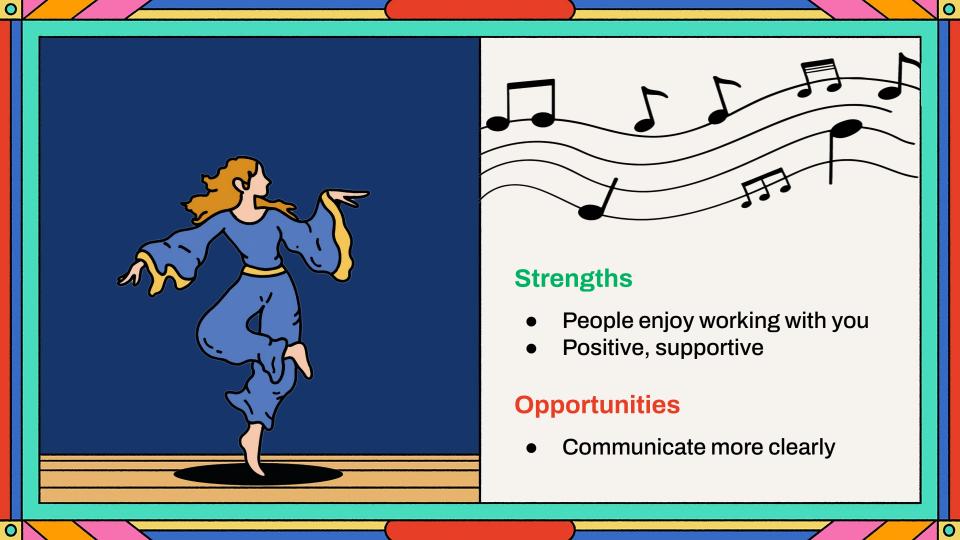


- 360 feedback with themes like...
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 - Well-liked
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- Projects they've worked on
- General impression
- Vacuums of information



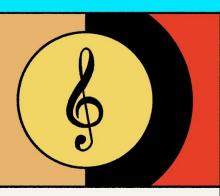




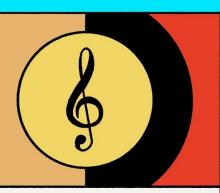






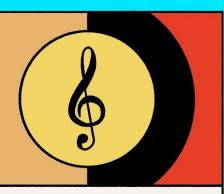






How this person **LEADS**





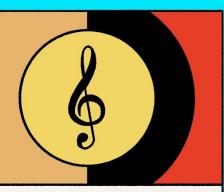
How this person

How they spend

LEADS

TIME





How this person LEADS

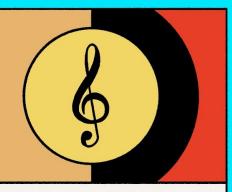
How they spend

TIME

Managing

CONFLICT





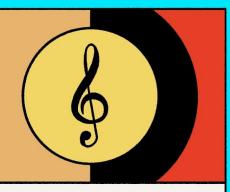
How this person **LEADS**

How they spend **TIME**

Managing CONFLICT

How they drive **DECISIONS**





How this person

LEADS

How they spend

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Managing

CONFLICT

How they drive

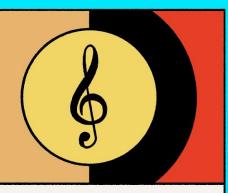
DECISIONS

Do they demand

EXCELLENCE



How they spend



How this person

·

Managing

How they drive

LEADS

TIME

CONFLICT

DECISIONS

Do they demand

Are they

EXCELLENCE

GOOD

or POPULAR?





Inputs



Inputs

Processing



Inputs Processing Outputs



Inputs

Processing

Outputs

- 360 feedback
- Skip level conversations
- Engagement surveys
- Lagging indicators (attrition, delayed projects)



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Processing

Outputs

- Best case: promotion packet!
- Formal summaries (mid-year, yearly)
- Worst case: documentation to support a PIP or an exit

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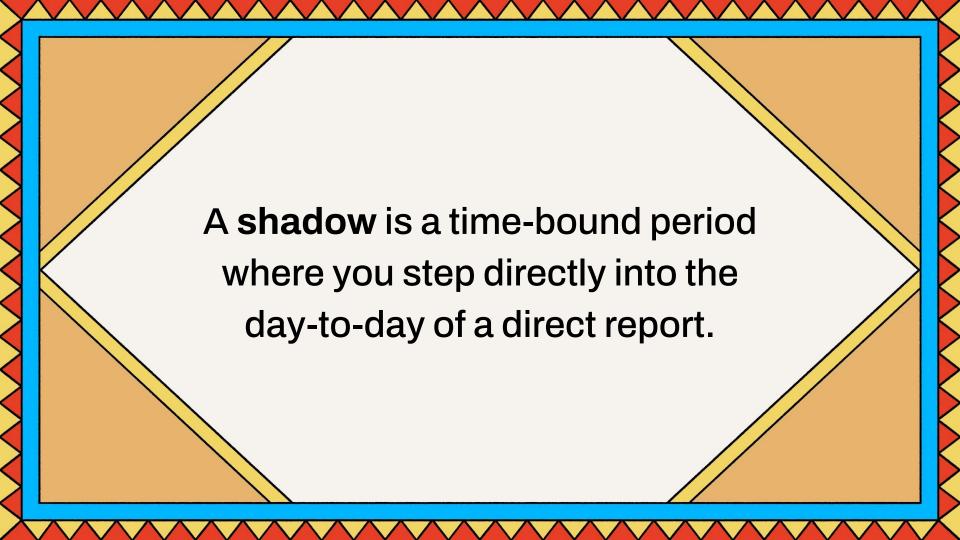


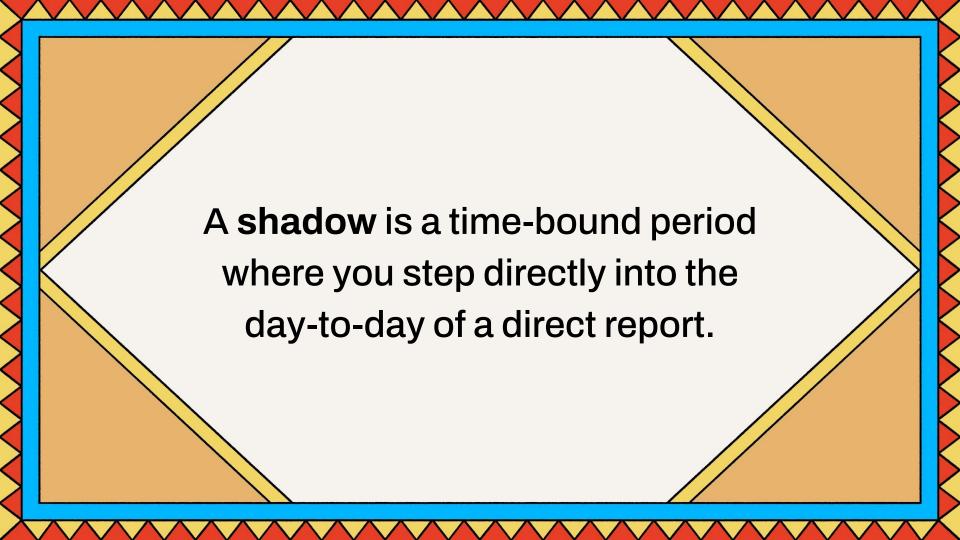
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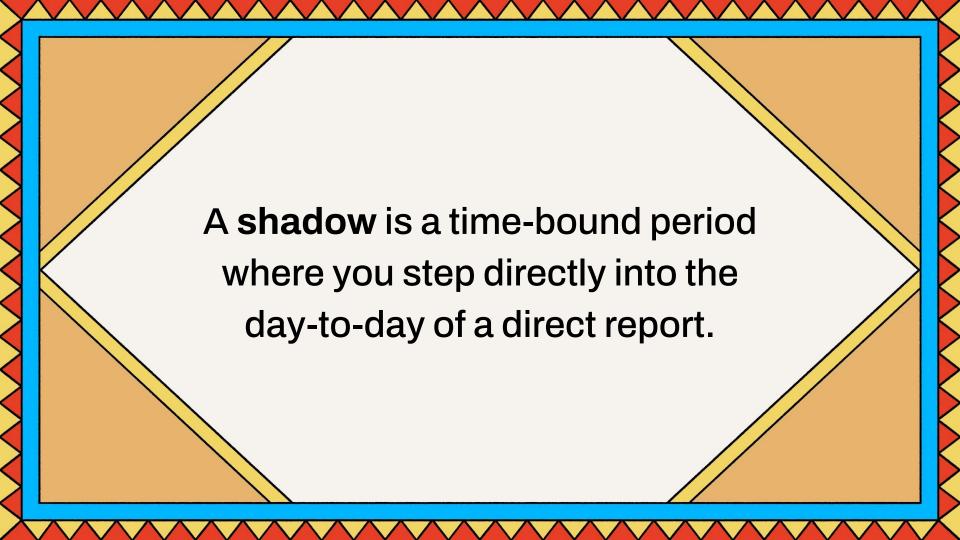


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- Reports adore their manager
- High performing by many metrics (deployment frequency, change failure rate)

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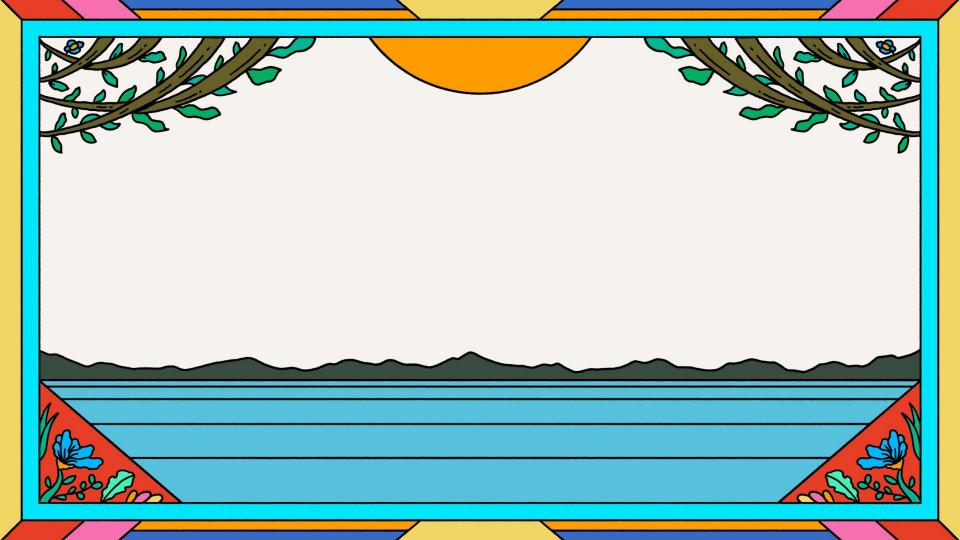
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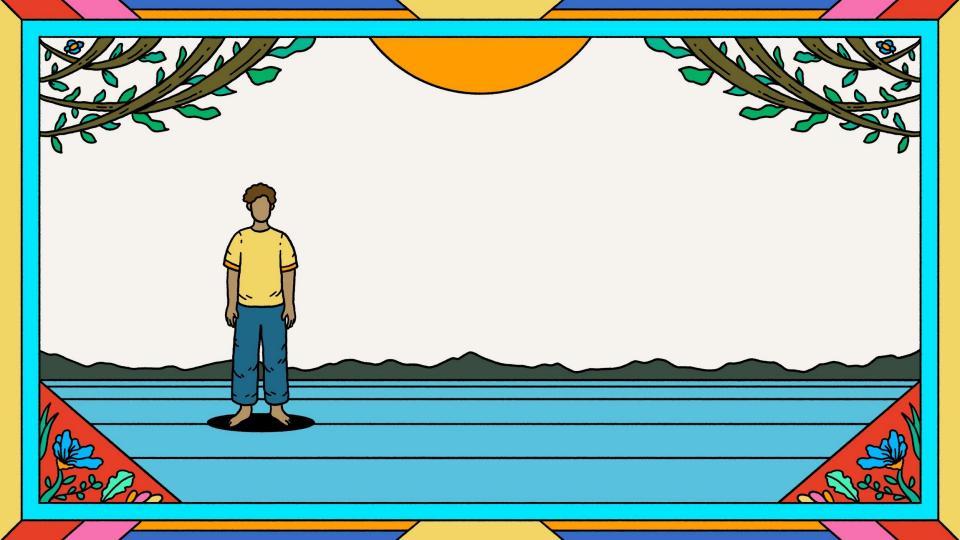
Strengths

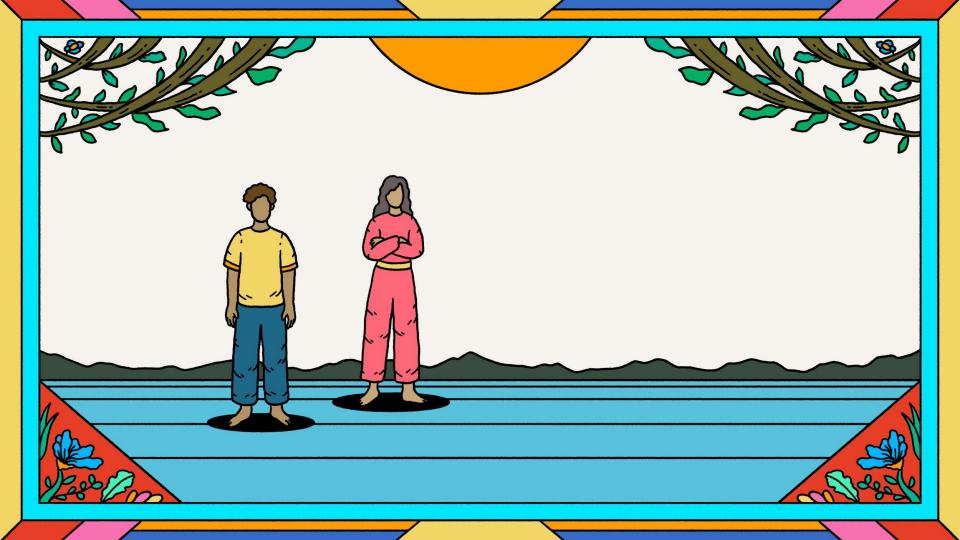
- Fostering teaminess
- Strong execution

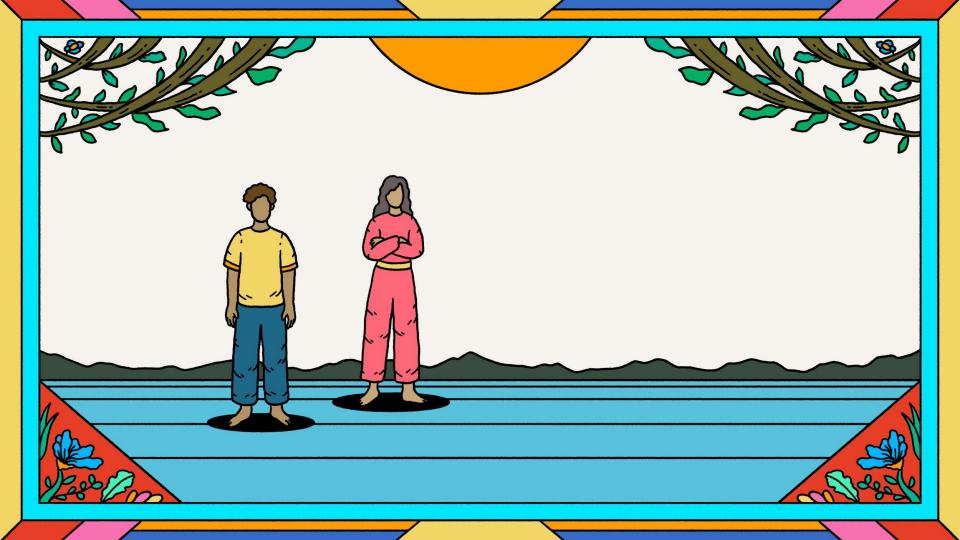
Opportunities

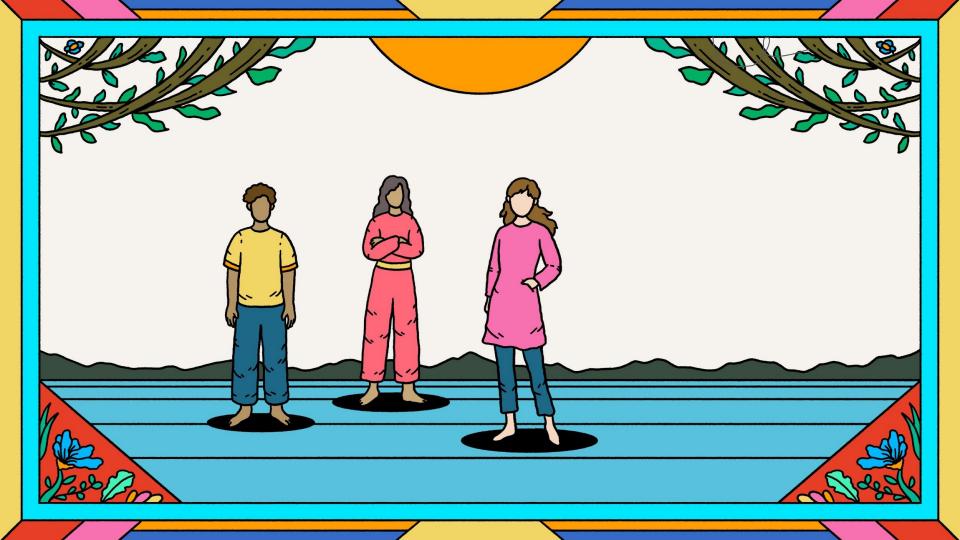
 Collaborate more proactively and openly - bring people along





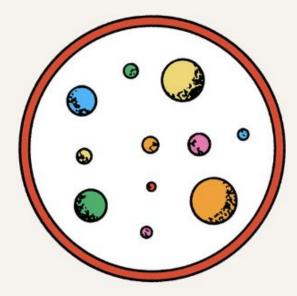




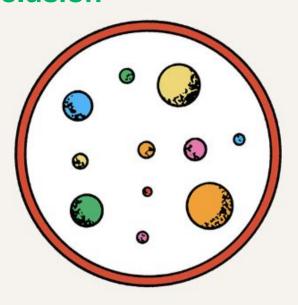




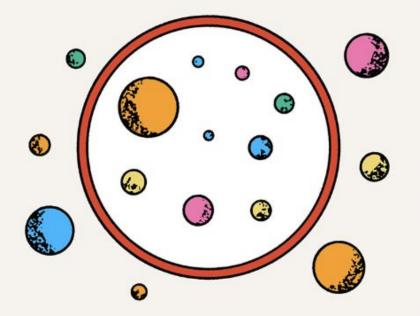
Inclusion



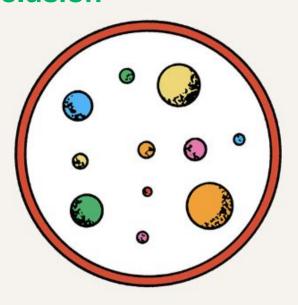
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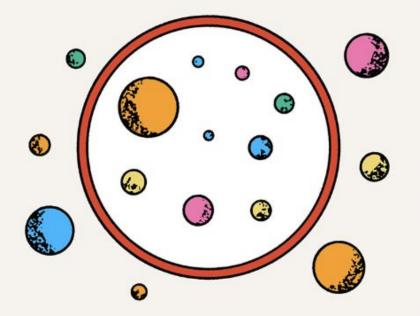
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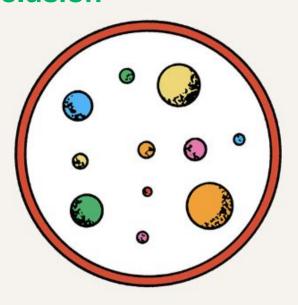
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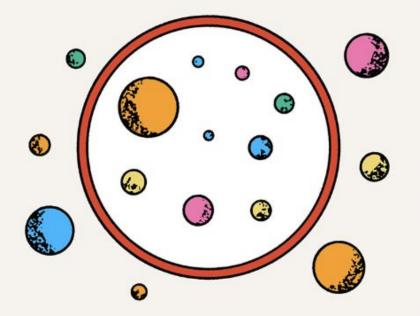
Exclusion



Inclusion



Exclusion





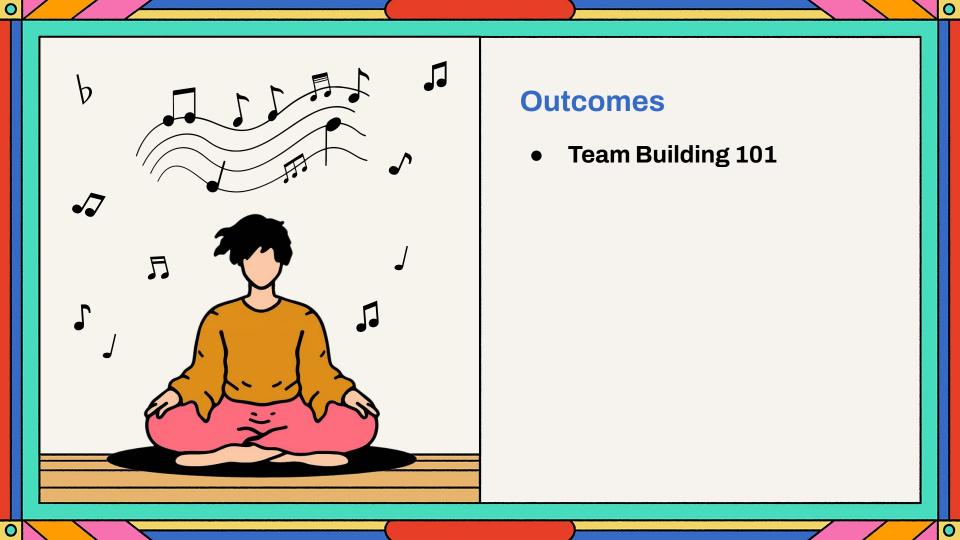


Strengths

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Opportunities

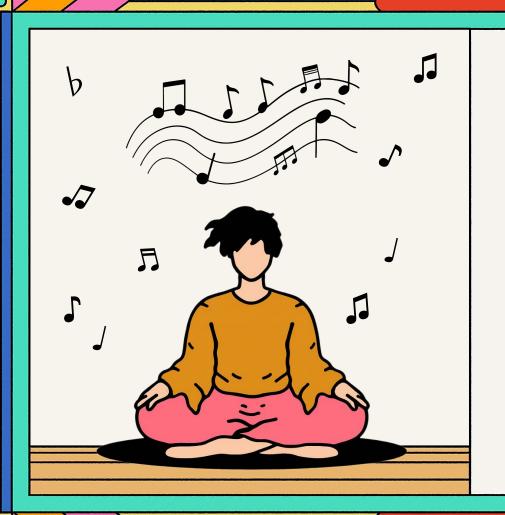
- Collaborate more proactively and openly - bring people along
- Develop sustainable team building habits





Outcomes

- Team Building 101
- Read Tribal Leadership



Outcomes

- Team Building 101
- Read Tribal Leadership
- New agreements around
 blamelessness and
 managing divisive language





• Clear timeline, with a beginning and end



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- Clear timeline, with a beginning and end
- Determine recurrence



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- Clear timeline, with a beginning and end
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- Get team meetings on your calendar in advance



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How to Shadow: During

• Take robust notes



Observations	Musings
 Tuesday (Alignment Meeting): Roger (Staff) and Sarah, Dean, and Jamel (all Senior) contributed verbally in the meeting Ben (Mid) and Jessica (Junior) did not contribute in this meeting 	I wonder if there is opportunity to better welcome more junior engineers into the conversation.
Thursday (Team Lunch): • Ben and Jessica were super engaged, telling the team about a bug they'd solved	Early in the week I noticed lighter contribution from more junior team members, but that didn't prove to be true based on for the full week!



How to Shadow: During

- Take robust notes
- Participate with team processes, like...



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- Participate with team processes, like...
 - Onboarding documentation



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 - Join all meetings (group and 1:1)



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• Close out the week with **celebration** and **acknowledgement**



• Close out the week with **celebration** and **acknowledgement**



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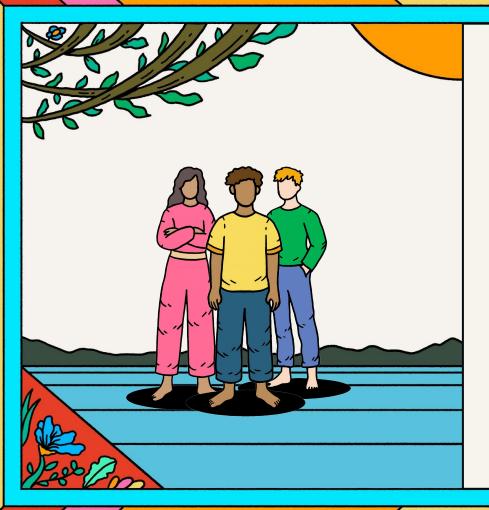


- Close out the week with celebration and acknowledgement
- Leave team channels as promised

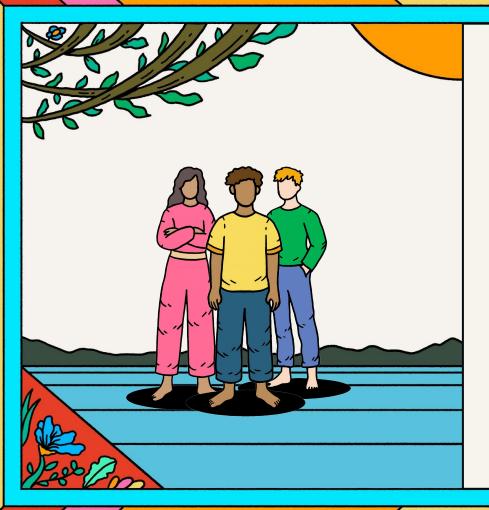


- Close out the week with **celebration** and **acknowledgement**
- Leave team channels as promised
- Written summary for your report

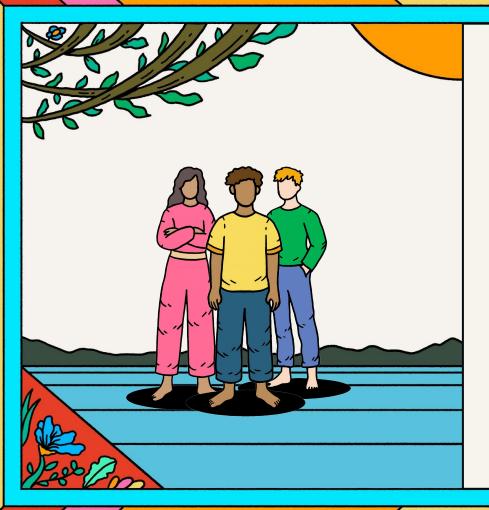




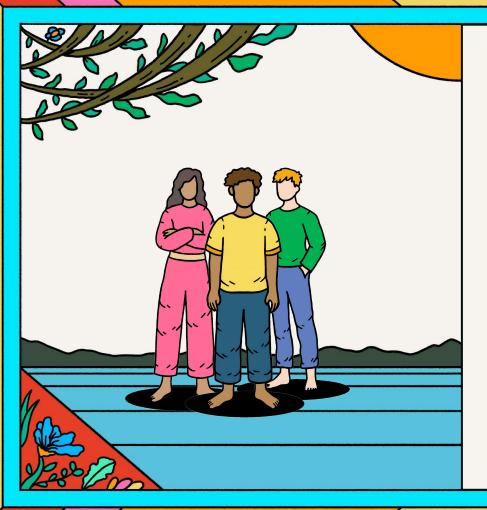
Document team operating system



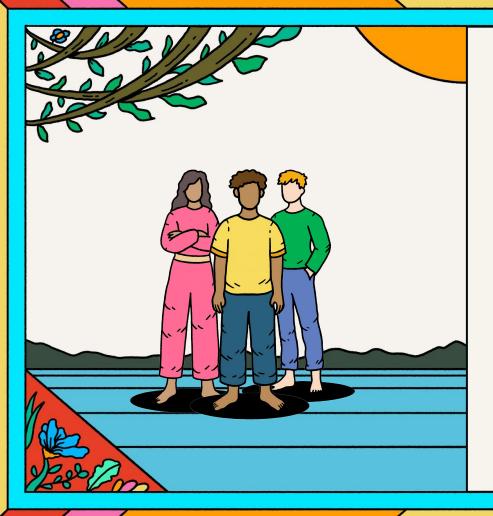
Document team operating system



- Document team operating system
- People



- Document team operating system
- People
- **Structure** (meetings, async comms)



- Document team operating system
- People
- **Structure** (meetings, async comms)
- Setting



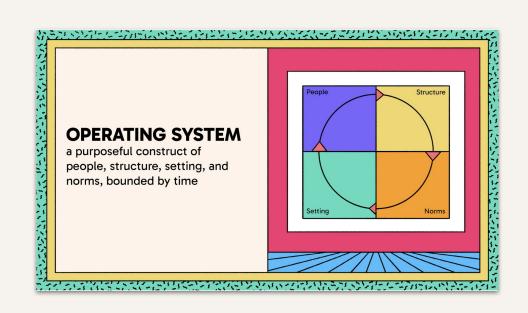
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- Norms

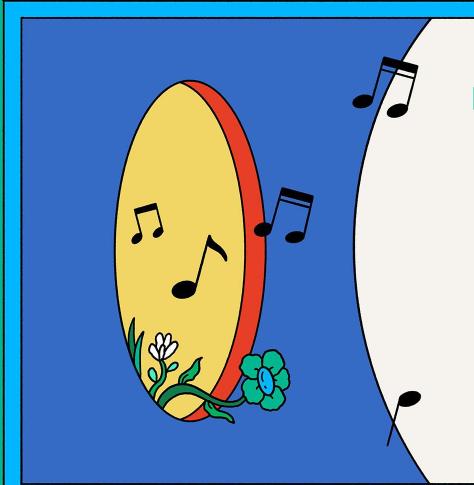


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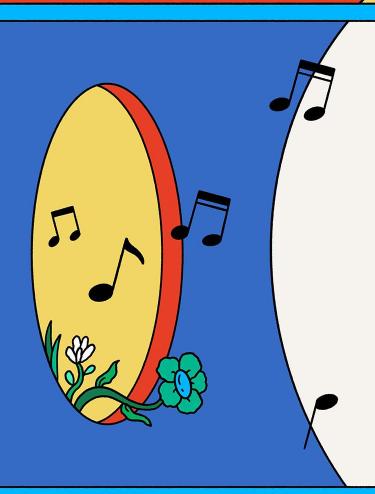


bit.ly/team-operating-systems

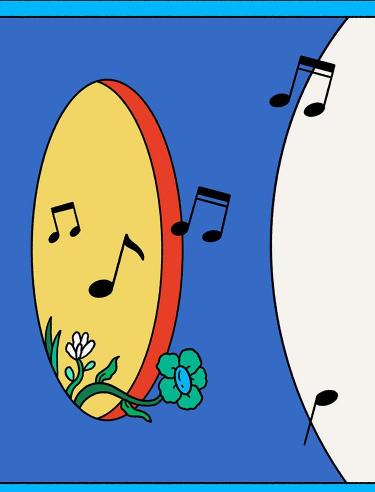




Documented operating system



- Documented operating system
- My direct observations
- My own thoughts and feedback based on what I observed



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- Raw input (all other feedback we have on this employee)









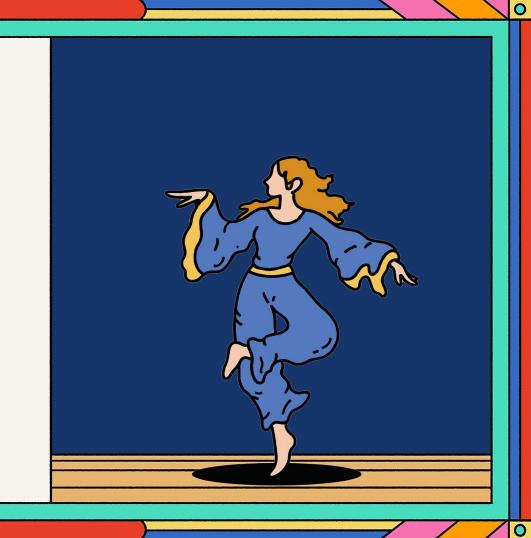






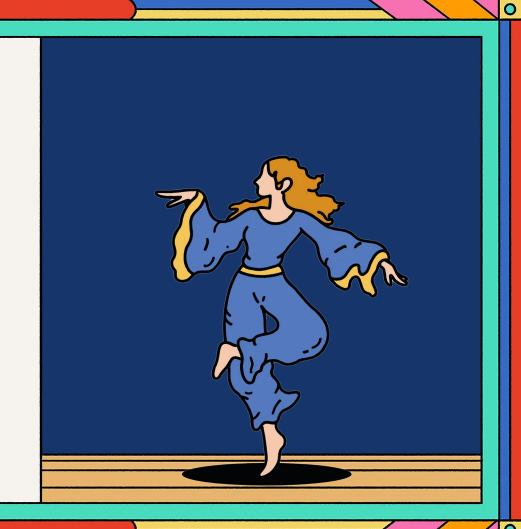
Subsequent Shadow Summaries

• What's **changed**



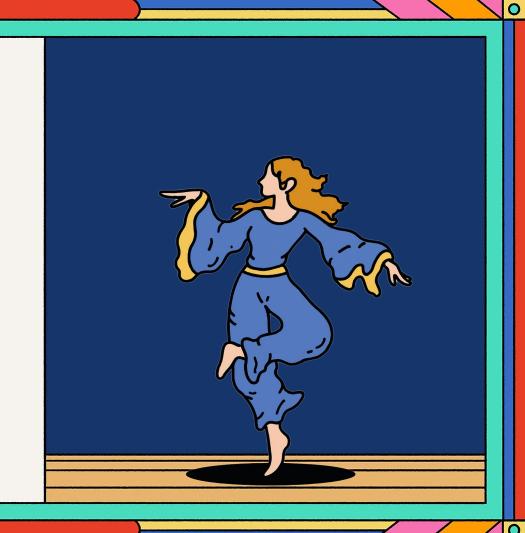
Subsequent Shadow Summaries

- What's **changed**
- Effects of feedback



Subsequent Shadow Summaries

- What's **changed**
- **Effects** of feedback
- Confirm and clarify new, raw sentiment data















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Meg Adams

Senior Director of Engineering at the New York Times



bit.ly/shadow-guide





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